



SYLLABUS: CERTIFIED BUSINESS COACHING SPECIALIST (BCS) – CRN 40232

Program Coordinator: Richard Wilson

Exam Dates: Daily

Email: Team@Certification.com

Phone: 305-503-9050

Time: Self-Paced

Location: 100% Online

LEARNING OBJECTIVES OF THE CBCS:

- How does the business coach discover what clients are seeking and help them find their answers?
- What are the basic coaching principles; how are these principles applied in everyday coaching situations?
- What skills do the most effective coaches need to master?
- What are the best tools and models to support different coaching needs and situations?
- How does the coaching process bring about organizational and individual excellence?
- What makes coaching a powerful instrument to drive change?

PROGRAM REQUIREMENTS:

Self-Management: The Certified Business Coaching Specialist (CBCS) is a self-study certification program. We greatly want to see you succeed, but your success depends on and directly corresponds to the amount of time and effort you put into learning the material, reading the required texts and asking questions if and when they arise.

PREREQUISITES: We require one year of work experience before candidates are accepted into the CBCS program.

REQUIRED TEXTS:

1. Co-Active Coaching 4th Edition by Laura Whitworth, Karen Kimsey-House Henry-Kimsey House and Phillip Sandhal. (ISBN-13: 978-1473674981)
2. Coaching Questions by Tony Stoltzfus. (ISBN: ISBN: 978-0979-41636-1)
3. The Business Coaching Toolkit by Stephen G. Fairley and Bill Zip. (ISBN: 978-0470-14692-7)

REQUIRED TOOLS: Internet access and an Internet browser with which to take the online exam and to view the program videos. Internet Explorer and Firefox work best, though most browsers should suffice.



Accredited Certification Institute (ACI)

www.Certification.com

CBCS GRADE BREAKDOWN:

Exam: (100 pts)

- 80 multiple choice/true-false questions

MASTER'S CERTIFICATE PROGRAMS: The Accredited Certification Institute is proud to offer several advanced Master's Certificates that require the completion of five programs from the Accredited Certification Institute platform.

To learn more about these Master's Certificates and how to earn one, please see our website:
<https://Certification.com/Masters>



Accredited Certification Institute (ACI)

For more information and to register for this self-paced business development training and certification program, please visit our website at:

<https://Certification.com/Courses/Coaching>



Accredited Certification Institute (ACI)

www.Certification.com